



INVITATION TO PARTICIPATE AS CSP OBSERVER

This refers to the Joint Competitive Selection Process (the “Joint CSP”) conducted by the National Electrification Administration (“NEA”) for the aggregated baseload supply of the following Luzon on-grid Electric Cooperatives (“ECs”): *ALECO, BENECO, CASURECO I, CASURECO II, CENPELCO, INEC, ISECO, ISELCO I, ISELCO II, KAELCO, MOPRECO, NEECO II-A2, PANELCO III, PELCO I, PRESKO, SORECO I, TARELCO I, and TARELCO II* (collectively, the “Member ECs”)

The duly constituted National Electrification Administration Special Bids and Awards Committee (“NEA SBAC”) for this Joint CSP invites the following entities or groups to act as CSP Observer:

- a. Consumer representatives from the Department of Trade and Industry (DTI)-accredited consumer groups or from the Securities and Exchange Commission (SEC)-registered consumer groups;
- b. Community representatives, such as the local chamber of commerce, home-owners associations, local pastoral councils, academe, parent-teachers associations, and/or for ECs, representatives from Multi-Sector Electrification Advisory Council and/or Barangay-Member Consumer Electrification Committee; and
- c. Interested civil society organizations and consumers.

The above identified entities or interested consumers shall inform the NEA SBAC of its/his/her interest to participate as a CSP Observer by sending a scanned copy of the duly accomplished **Letter of Interest to Participate as CSP Observer** (attached hereto as Annex “A”) and the **Sworn Undertaking** (attached hereto as Annex “B”) to the NEA SBAC Secretariat’s email address <luzonaggregation.nea2024@gmail.com> **no later than 5:00 P.M., 11 September 2024.**

Unless otherwise amended, the NEA SBAC shall hold a Pre-Bid Conference on **12 September 2024 starting at 9:00 AM at the Honesty, Efficiency, Solidarity Auditorium, NEA 2nd floor, 57 NIA Road, Diliman, Quezon City.** Registration for the Pre-Bid Conference starts at 8:00 AM.

For orderly conduct and administrative efficiency of the Joint CSP proceedings, only the **first two (2)** groups/entities/consumers for each category identified in paragraphs (a) to (c) above which/who successfully completed the requirements on or before the stated deadline shall be given access to and shall be allowed to *physically* attend the Pre-Bid Conference and the scheduled activities for the Joint CSP.

Other interested groups, entities, or consumers may observe the proceedings *virtually* through a live stream, with the link to be posted on the Member ECs’ respective social media pages.



**LETTER OF INTEREST TO PARTICIPATE AS CSP OBSERVER
(FOR INTERESTED CONSUMER)**

I, **[name]**, of legal age and residing at **[address]**, am a member-consumer-owner within the franchise area of **[name of Member EC]**.

I am interested to participate as a CSP Observer for the Joint Competitive Selection Process conducted by the National Electrification Administration Special Bids and Awards Committee for the aggregated baseload supply of Luzon on-grid Electric Cooperatives: ALECO, BENECO, CASURECO I, CASURECO II, CENPELCO, INEC, ISECO, ISELCO I, ISELCO II, KAELCO, MOPRECO, NEECO II-A2, PANELCO III, PELCO I, PRESCO, SORECO I, TARELCO I, and TARELCO II.

**[NAME & SIGNATURE OF INTERESTED
CONSUMER]**

Date: _____

**LETTER OF INTEREST TO PARTICIPATE AS CSP OBSERVER
(FOR CONSUMER REPRESENTATIVE GROUP/ COMMUNITY GROUP/CIVIL SOCIETY
ORGANIZATION)**

The **[indicate name of consumer representative group/community group/civil society organization]** is interested to participate as a CSP Observer for the Joint Competitive Selection Process conducted by the National Electrification Administration Special Bids and Awards Committee for the aggregated baseload supply of Luzon on-grid Electric Cooperatives: ALECO, BENECO, CASURECO I, CASURECO II, CENPELCO, INEC, ISECO, ISELCO I, ISELCO II, KAELCO, MOPRECO, NEECO II-A2, PANELCO III, PELCO I, PRESCO, SORECO I, TARELCO I, and TARELCO II.

In accordance with Section 9, Article IV of the Energy Regulatory Commission's Resolution No. 16, Series of 2023, the **[indicate name of consumer representative group/community group/civil society organization]** is hereby authorizing **[name of representative]**, of legal age, residing at **[address]** as its duly authorized representative/designated CSP Observer.

**[AUTHORIZED SIGNATORY OF
CONSUMER GROUP/
COMMUNITY GROUP/ CIVIL
SOCIETY ORGANIZATION]**

Date: _____

REPUBLIC OF THE PHILIPPINES }
CITY OF }

CSP OBSERVER SWORN UNDERTAKING OF COMPLIANCE TO THE ENERGY REGULATORY COMMISSION’S RESOLUTION NO. 16, SERIES OF 2023

I, [name], of legal age, Filipino, and residing at [residence], after having been duly sworn to in accordance with law, depose and state that:

1. I am [an individual consumer within the franchise area of [name of Member EC] **OR** a duly authorized representative of (indicate name of consumer representative group/community group/civil society organization), as evidenced by herein attached as Annex “A”].
2. I shall act as a CSP Observer for the Joint Competitive Selection Process (“Joint CSP”) conducted by the National Electrification Administration Special Bids and Awards Committee for the aggregated baseload supply of Luzon on-grid Electric Cooperatives: ALECO, BENECO, CASURECO I, CASURECO II, CENPELCO, INEC, ISECO, ISELCO I, ISELCO II, KAELCO, MOPRECO, NEECO II-A2, PANELCO III, PELCO I, PRESCO, SORECO I, TARELCO I, and TARELCO II.
3. I have read and understood the guidelines set forth in Resolution No. 16, Series of 2023, entitled “*Implementing Guidelines for the Procurement, Execution, and Evaluation of Power Supply Agreements entered into by Distribution Utilities for the Supply of Electricity to their Captive Market*” (the “CSP Guidelines”) issued by the Energy Regulatory Commission.
4. Pursuant to the requirement laid down in Article IV, Section 9 of the CSP Guidelines,¹ I hereby undertake that I will strictly adhere to ERC’s CSP Guidelines, such as not file any suit or action while the CSP is underway,² and inform the Bids and Awards Committee in writing if I am not available to attend any of the CSP stages.³
5. I shall only witness the proceedings, do not have the right to vote, and will not participate or act in any way that may delay the conduct of the CSP; and
6. I may be reached at [please provide contact e-mail address]. I request that my contact details be kept in confidence and shall not be used for any purpose other than communication related to the Joint CSP.
7. I am executing this *Sworn Undertaking* to attest to the truth of the foregoing and for whatever purpose it may serve.

IN WITNESS HEREOF, I have hereto set my hand this ___day of _____, 2024, at _____.

[NAME OF AFFIANT]
Affiant

SUBSCRIBED AND SWORN to before me **NOTARY PUBLIC** for and within _____, Philippines this ___ day of _____, for and within __, affiant exhibiting to me his/her _____, with __, valid until _____, as proof of his/her identity.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 20____.

¹ “Section 9. **CSP Observers.** xxx All CSP Observers shall execute a sworn undertaking that they will strictly adhere to these Guidelines”.

² “Section 19. **Effect of Protest.** [N]o suit or action shall be filed by the CSP Observers while the CSP is underway.”

³ “Section 9. **CSP Observers.** xxx If the CSP Observer is not available in any of the CSP stages, the concerned entity or interested customer shall inform the BAC in writing and may send an alternate, provided the alternate is familiar with the ongoing CSP process. xxx”